**COMBINED PAYMENT FORM 2012/2013**

This form combines payments for Covington PTA membership, PTA donations, Birthday Book Club, Classroom Funds, and Yearbook. You will only need to write **one check made out to Covington PTA**. Questions? See back for a summary of each box.

 **Box 1 Family Data Information** 🞏 Last Name different than Student's.

Family Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name/Grade/Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name/ Grade/Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name/ Grade/Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name/ Grade/Teacher \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Box 2 - PTA Membership**

Basic Membership …………………..$10 Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_
(First person/Includes one free directory)

Additional Membership .……....$10 Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_

Extra Directories ………………………$10 each Quantity:\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_

Additional Donation to PTA $2000\_\_ $1500\_\_ $1000\_\_ $500\_\_ $250\_\_ $100\_\_ Other\_\_ $\_\_\_\_\_\_\_\_\_\_\_

If your company will match donations, please list here: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Box 3 – Birthday Book Club** Name/Birthdate:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birthday Book Club ………………..$20 Name/Birthdate:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ $\_\_\_\_\_\_\_\_\_\_\_

 **Box 4 – Classroom Funds**

K-5 ………………………….……………$6/child $\_\_\_\_\_\_\_\_\_\_\_

6th Grade ……………………….……$20/child $\_\_\_\_\_\_\_\_\_\_\_

 **Box 5 – Yearbook**

Yearbook…………..$20 each $\_\_\_\_\_\_\_\_\_\_\_

 **GRAND TOTAL $\_\_\_\_\_\_\_\_\_\_\_\_**

**Below are summaries of each item on the front of this Combined Payment Form.**

 **Box 1 - Family Information**

Please fill out this box completely, including all students currently enrolled at Covington. If your last name is different than your students, please check the appropriate box so that we can note this in our files.

 **Box 2 - PTA Membership, Directory and Donation**

The number one reason to join the Parent Teacher Association is to benefit your child. In doing so, you also help your school. For approximately 3 cents a day, you can become a PTA member, joining nearly 6 million other people who share your interest in issues affecting children. Everyone – parents, educators, students and other citizens active in their schools and communities – are invited to join our not-for-profit organization.

Many companies contribute to the Covington Elementary PTA by matching donations their employees make. This is a great way to augment the funds our own community is raising. If you would like your company to match your donation to the Covington Elementary PTA, please use the following information to designate the gift.

Federal Employer I. D. Number or Employer identification Number: 36-4532532
Covington Elementary PTA
205 Covington Road, Los Altos, CA 94024

Covington Elementary PTA may also be identified as PTA CALIFORNIA CONGRESS OF PARENTS TEACHERS & STUDENTS INC.

If you have any questions, please email Ingrid Choong (ichoong2@gmail.com)

One FREE copy of the School Directory is included when your family purchases a PTA membership. You can also order additional directories.

 **Box 3 - Birthday Book Club**: Celebrate your child’s birthday by helping build the Covington School Library Collections!

We invite families to join the Birthday Book program at the beginning of the school year with a $20 donation for each child. Once your child has joined, a permanent book-plate will be placed in the book chosen to honor your child’s birthday. During his or her birthday month, your child will be the first person invited to check out the book. Children with summer birthdays will be recognized for their “half birthday” month.

 **Box 4 Classroom Funds**

The Classroom Fund supports classroom parties and staff appreciation events during the school year. The party events include Halloween, Winter Holidays, Valentine’s Day and grade-level or end-of-the year parties. This fund also supports staff appreciation efforts including purchasing books for teacher’s classrooms.

 **Box 5 Yearbook**

It is an annual Covington tradition to publish a yearbook to record, highlight, and commemorate the past year of our school. The yearbook covers a wide variety of events from academics, student life, sports and other major grade/school/community events. Through the support of class photographer volunteers, generally every student is pictured at least once in the yearbook.